

REID HILL COMMONS HOA

REQUEST FOR ARCHITECTURAL APPROVAL

Homeowner Name (s)

Date

Street Address of Property

Phone

PLEASE READ THESE INSTRUCTIONS CAREFULLY. IN MOST CIRCUMSTANCES REQUESTS THAT DO NOT COMPLY WITH THE INSTRUCTIONS WILL BE DELAYED.

1. Description of the proposed home improvement change or addition, material to be used, (including similarity to existing structures and materials as appropriate). Use a separate piece of paper if necessary.

2. Please attach drawings to this request showing all proposed improvements including relationships to existing structures (house), landscaping and lot lines (copies of architects or contractors drawings, if any, are desired). Two drawings or more are needed to clearly show proposed improvements including elevations and existing structures:

Please attach a list of materials and specifications.

Note: A permit and inspection by the City of Franklin may be required and is the homeowner's responsibility to obtain. Board Approval does not imply and is subject to compliance with City Codes.

3. Please attach approval forms from neighbors if required by the Board.

Homeowner's Signature

Estimated Completion Date

Current and future homeowners are responsible for damages and maintenance of alterations to their units.

Architectural improvements including fences cannot obstruct the flow of surface water or the flow of water in any drainage easement. Property pin markers and property lines may need to be established before construction begins. Maintenance of fences is the homeowner's responsibility. Maintenance of homeowner's property inside of enclosed fences is the responsibility of the homeowner.

ARCHITECTURAL IMPROVEMENT APPLICATION REVIEW & REQUEST
FORM

NEIGHBOR #1 COMMENTS:

NAME(s):

ADDRESS:

If approved, I (or we) have no objection to the above listed homeowner building in accordance with this application and the attached plans and specifications.

SIGNATURE:

DATE:

SIGNATURE:

DATE:

NEIGHBOR #2 COMMENT:

NAME(s):

ADDRESS:

If approved, I (or we) have no objection to the above listed homeowner building in accordance with this application and the attached plans and specifications.

SIGNATURE:

DATE:

SIGNATURE:

DATE:

THIS SECTION FOR INTERNAL USE ONLY
ARCHITECTURAL CONTROL COMMITTEE APPROVAL

Approval Date:

Signature:

Signature:

Signature:

Signature:

ARCHITECTURAL CONTROL COMMITTEE DENIAL

DATE DENIED:

REASON(S) DENIED:

Signature: _____

Signature: _____

Signature: _____

Signature: _____

RETURN COMPLETED FORM TO:

Reid Hill c/o: Joie Hensley

joie.hensley@associatennessee.com

Associa Tennessee

100 WINNER CIRCLE SUITE 180

BRENTWOOD TN 37027

PHONE (615) 775-9050 FAX (615) 775-9028