



Billingsly Square Condominium Association
Architectural Improvement - Application and Review Form

When completed, this form is to be returned to
Westwood Management,
109 International Drive, Suite 220, Franklin TN 37067
Email: melissa@wmco.net
615-794-1411

The improvement is **not to be started** until approval is received from the Billingsly Square Condominium Board of Directors by way of Westwood Management.

Date of submittal: _____

Owner's Name (not tenant): _____

Unit Address: _____

Email: _____ Phone/Cell: _____

Projected Start Date: _____ Projected Completion Date: _____

Project Description/Nature: _____

Color (if applicable): _____

Location on Property: _____

Project Dimensions: _____

Construction Materials to be used: _____

Work completed by: _____

Contractor: _____

Plans and specifications showing the nature, kind, shape, dimensions, materials, and location on the property of the improvement/s are to be attached to this application.

If approved, I agree to build in accordance with this application and the attached plan(s) and specifications. I agree to maintain this and any other improvements at my expense.

Owner Signature: _____ Date: _____

Billingsly Square Condominium Association

Board of Directors Use Only

Date Received: _____ Inspected/Reviewed on: _____

Approved: _____ Denied: _____ Date: _____

Copy Submitted to Westwood: _____ Date: _____

Comments: _____
