

Providence Landing Architectural Request Form FAQs

What items need an ARC form and what is needed when I submit my form?

- **Any structure**

- Temporary or permanent
- Includes dog houses
- Includes sheds
- Patio Covers/Roofs

*Items Needed for this type of request

- 1)ARC form filled out
- 2) materials to be used
- 3) complete dimensions of the structure
- 4) photos of the proposed structure
- 5) Location drawn into the original plat
- 6) In some situations, a city permit may be required

- **Playground equipment**

*Items Needed for this type of request

- 1)ARC form filled out
- 2) materials to be used including the color of the playground
- 3) complete dimensions of the playground
- 4) photos of the proposed playground
- 5)Location drawn into the original plat

- **Pergola/Arbor**

* items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used
- 3) complete dimensions of the pergola/arbor
- 4) photos of the proposed pergola/arbor
- 5)Location drawn into the original plat
- 6) In some situations, a city permit may be required

- **Anything that will be attached to the house**

- Awning
- Canopy

* items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used

- 3) complete dimensions of the awning/canopy
- 4) photos of the proposed awning/canopy including color
- 5) Location drawn into the original plat
- 6) photo of the house with the location of proposed awning drawn in

- **Any addition to the house-**

- Sunrooms
- Windows- addition/removal and replacement of more than just the glass

* Items needed for this type of request

- 1) ARC form filled out
- 2) materials to be used
- 3) complete dimensions of the structure
- 4) photos of the proposed structure
- 5) Location drawn into the original plat
- 6) Location of the window drawn onto a picture of the house
- 7) In most situations a city permit will be required
- 8) In some situations, detailed architectural drawings may be needed

- **Any change in the original color or building itself**

- Paint color
- Shingle/Roof color or product
- Any change to the siding
- Addition or removal of shutters
- Replacement of Front Door
- Addition of screen or glass doors

*items needed for this type of request

- 1) Paint color or shingle color
- 2) proposed new product- siding, shingles, doors etc.
- 3) ARC form filled out

- **Fences- regardless of size, color or material**

*Items needed for this type of request

- 1) ARC form filled out
- 2) type of material being used
- 3) plat with dimensions drawn in
- 4) a permission letter from your neighbor if you are attaching to their fence
- 5) As of 2.22.22 All fences must have a minimum property set back of 18 inches from the property line

- **Retaining Walls**

* Items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used
- 3) complete dimensions of the wall
- 4) photos of the proposed wall
- 5)Location drawn into the original plat
- 6) In most situations a city permit will be required
- 7) In some situations, detailed architectural/civil drawings may be needed
- 8) location and depth of all cuts into the soil

- **Sidewalk or pathways or any addition/ or change regardless of material**

- * Items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used
- 3) complete dimensions of the concrete
- 4) Location drawn into the original plat
- 5) In most situations a city permit will be required
- 6) In some situations, detailed architectural/civil drawings may be needed
- 7) location and depth of all cuts into the soil

- **Any change to the Driveway- other than pressure wash and seal**

- *Items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used
- 3) complete dimensions of the concrete depth and width
- 4) photos of the proposed extended concrete
- 5)Location drawn into the original plat
- 6) In most situations a city permit will be required
- 7) In some situations, detailed architectural/civil drawings may be needed
- 8) location and depth of all cuts into the soil

- **Any change to the patio or porch-**

- Includes adding a deck
 - Includes adding pavers
 - Includes pouring concrete
 - Includes expanding the original area
 - Includes adding a permanent outdoor fireplace
 - Includes adding a permanent outdoor kitchen

- *Items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used
- 3) complete dimensions of the patio/porch
- 4) photos of the proposed patio/porch
- 5)Location drawn into the original plat

- 6) In most situations a city permit will be required
- 7) In some situations, detailed architectural/civil drawings may be needed
- 8) location and depth of all cuts into the soil

- **Any change of landscaping- front or back yard**

- This includes addition or removal of trees and bushes.
- Adding a garden
- Most decorative landscape borders fall into this category
- French Drains or downspout extensions
- Changing the grade of the lot
- Anytime you will cut into the soil
- Sprinkler systems

*Items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used
- 3) complete dimensions of new addition
- 4) photos of the proposed new plant material
- 5)Location drawn into the original plat (includes sprinkler head locations)
- 7) In some situations, detailed architectural/civil drawings may be needed (drainage and sprinkler systems typically can need this and grading sometimes)
- 8) location and depth of all cuts into the soil
- 9) Sprinkler Systems will need a city permit

- **Pools/Hot Tubs/Spas**

Items needed for this type of request

- 1)ARC form filled out
- 2) materials to be used type and finishes
- 3) complete dimensions of the concrete and pool
- 4) photos of the proposed pool /spa
- 5)Location drawn into the original plat
- 6) Location of all cuts into the soil
- 7) In all situations multiple city permits are required
- 8) In some situations, detailed drawings may be needed

**** These lists may not be all inclusive so reach out if you have questions or refer to the DCC&R and Architectural guidelines****

All additions/changes are subject to approval from the Architectural Review Committee and Board of Directors who are bound by the BiLaws of the community. Not all ARC requests can be approved even if submitted with the

above information included. This list was designed to speed the process up for you as a homeowner, not to guarantee approval of the request

Failure to submit an appropriate ARC and receive permission for work being done, may result in fines from \$250-\$500 and you could possibly be required to return your home to its prior condition. The omission of an item being on the FAQ list does not absolve your responsibility to submit appropriate requests per the governing docs.