



Carriage Park Homeowners Association

Architectural Improvement - Application and Review Form

Homeowner: When completed, this form is to be returned to Westwood Management at address below. The Carriage Park Board of Directors and Westwood Management will review this request and reply to you approving, denying, or requesting additional information.

Date of submittal: _____

Homeowner's Name (not tenant): _____

Unit Address: _____

Email: _____ Phone/Cell: _____

Projected Start Date: _____ Projected Completion Date: _____

Project Description/Nature: _____

Color (if applicable): _____

Location on Property: _____

Project Dimensions: _____

Construction Materials to be used: _____

Work completed by: _____

Contractor: _____

Plans and specifications showing the nature, kind, shape, dimensions, materials, and location on the property of the improvement are to be attached to this application. The improvement is **not to be started** until approval is received from the Architectural Committee by way of Westwood Management.

*****Please note: Window Packages must include:**

- **All windows for the front of the unit must contain window grids**
- **All windows for the side and back of unit do not have to have window grids**

If approved, I agree to build in accordance with this application and the attached plan(s) and specifications. I agree to maintain this and any other improvements at my expense.

Homeowner Signature: _____ Date: _____

For Carriage Park Board of Directors Use Only

Date Received: _____ Inspected/Reviewed on: _____

Approved: _____ Denied: _____ Date: _____

Copy sent to Westwood Management: _____ Date: _____

Comments: _____

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