



Fence Application

Revised 2/11/2022

1. All fences must be a six-foot privacy fence constructed of pressure treated pine or western cedar.
2. No chain-link, split-rail type or picket fences are allowed.
3. All fences are to be "stick" built (no pre-made wooden panels) and are to be six (6') feet in height before scallops.
4. There is not to be any stair step appearance in the fence.
5. Stains are permitted but must be approved by the Board of Directors or ACC (Architectural Control Committee). A list of approved stains is located [HERE](#). Painting the fence is not allowed.
6. All fences must have a minimum of three (3) runners to support the fence.
7. Fences are to be constructed by a licensed, bonded, and insured fence builder.
8. Front fence boundary: fences must be located no closer to the street side than the rear corner of the house. Exception: the fence can be located no closer than the rear corner of the adjacent house on either side. Fence cannot cover any utility meters.
9. Side fence boundaries: fence can be located either on the side property line or a minimum six (6') feet off property line.
10. Rear fence boundaries: will be decided on a case-by-case basis depending upon topography and surrounding structures.
11. Culverts: depending on the depth of the culvert running down a property line, fences on both sides of the culvert must be set back three (3') feet from the property line to maintain a six (6') foot alley for maintenance.
12. Property pins must be exposed, marked and surveyed by a licensed surveyor and proposed fence area marked.
13. Fence approval will not be given until the survey is complete.

Corner Lots:

- A. Fences on the side of the house must be no closer to the street than what would be allowable for a front setback of a dwelling.
- B. For all corner lots similar to Lots 162 and 140 Williams Park, the boundary of the fence closest to the street will be restricted to the side of the house closest to the street.



Drainage Swales:

1. fences must not interfere or restrict water flow in drainage swales.

Homeowners must purchase a building permit from the City of Spring Hill prior to approval and construction of the fence and must follow Spring Hill building codes. You can download your city permit at: <https://www.springhilltn.org/430/Permit-Applications-Inspection-Information>

Homeowners must submit in writing to the management company for the association (Westwood Property Management) the following:

- A. Accurate and legible plot plan/site drawing showing proposed location of fence.
- B. Name of fence company installing fence. (fence companies must be insured, licensed, and bonded).
- C. Copy of building permit.
- D. Fence waiver

Upon submission of all required documentation for fence review and approval, the HOA Board of Directors or the ACC has up to thirty (30) days to respond to the homeowner. Homeowners must receive written approval from the HOA Board of Directors or ACC prior to construction of the fence.

NOTE: Thirty (30) day approval process does not begin until ALL of documents listed in Item #16 are submitted to Westwood Property Management.

Homeowner assumes all responsibility for the construction of the fence and for verifying there are no encroachments of the fence over property lines. If the homeowner chooses to build over any easement, he/she accepts all responsibilities associated within.

Fences must be completed within three (3) weeks of the date installation of the fence begins.



Name:

Address:

Phone:

Email:

Contractor Name:

Contractor Phone:

Contractor Email:

Scope of Work:

By signing this form you agree to the terms of this form.

Print Name:

Signature:

Date:



PLEASE INCLUDE A SCAN OR PHOTO OF THE FOLLOWING WITH THIS APPLICATION:

- FENCE PERMIT FROM CITY
- DIAGRAM OR PLOT MAP FROM CONTRACTOR

Email application and the above forms to Anthony Roselli at aroselli@wmco.net

Or mail to:

Williams Park HOA
Attn: Anthony Roselli
109 International Drive
Suite 220
Franklin, TN 37067