

# Highland View Homeowners' Association

## Architectural Improvement - Application and Review Form

**Homeowner:** When complete, this form is to be given to an Architectural Committee Member for their review. You will either receive verbal notification from the Committee Member and/or written approval from the Property Management Company.

Homeowner Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Nature of Improvement \_\_\_\_\_

Color (if Applicable) \_\_\_\_\_

Location on Property \_\_\_\_\_

Dimensions \_\_\_\_\_

Construction Materials \_\_\_\_\_

Supplier \_\_\_\_\_

Contractor \_\_\_\_\_ Building Permit # \_\_\_\_\_

Plans and specifications showing the nature, kind, shape, dimensions, materials and location on the property of the improvement are to be attached to this application. The improvement is **not to be started** until approval is received from an Architectural Committee Member or the Property Management Company. If approved, I agree to build in accordance with this application and the attached plan(s) and specifications. I agree to maintain this and any other improvements at my expense.

Homeowner signature \_\_\_\_\_ Date \_\_\_\_\_

XX

**For Architectural Committee Use Only**

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Date Received: \_\_\_\_\_ Inspected/Reviewed on: \_\_\_\_\_

Inspected/Reviewed By: \_\_\_\_\_

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date: \_\_\_\_\_

Copy sent to Property Management Company: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: