



Driveway Extension Application

Revised 2/11/2022

1. The Williams Park HOA adheres to the guidelines provided by the City of Spring Hill. You must first apply for a Driveway Extension Permit with the city. You can download the permit [HERE](#). Once you have been issued a permit, you need to fill out this form and attach the required documents.
2. Williams Park HOA Board of Directors or the appointed Architectural Control Committee (ACC) may modify or change these guidelines when it is deemed to be necessary to promote the "harmony of exterior design and general quality with the existing standards of the existing standard of the neighborhood and as to location in relation to surrounding structures and topography" (Article IX, Section 1, page 17).
3. Williams Park HOA Board of Directors or the appointed Architectural Control Committee (ACC) shall be the sole arbiter of such review and approval and may withhold its approval for any reason, including purely aesthetic reasons (Article IX, Section 1, page 17).
1. Homeowners must submit by email or mail accurate site drawing showing house and structure (Driveway Extension) location with description of materials to be used, design, height, width, thickness of materials to be used, and name of the contractor constructing the deck. NOTE: The contractor must be licensed, bonded and insured.
2. Property pins must be exposed, marked and surveyed and the proposed work area staked out.
3. Homeowner must purchase a driveway extension permit from the City of Spring Hill prior to construction and follow Spring Hill building codes. You can download the building permit at:
<https://www.springhilltn.org/430/Permit-Applications-Inspection-Information>
4. Concrete needs to remain a natural color.
5. Upon submission of all required documentation for structure review and approval, Williams Park HOA Board of Directors or the appointed Architectural Control Committee (ACC) has up to thirty (30) days to respond to homeowner.
6. Homeowner must receive written approval from the Williams Park HOA Board of Directors or the appointed Architectural Control Committee (ACC) prior to construction and/or installation of the structure.



7. Structure must be completed within three (3) weeks of the date installation and/or construction begins.
8. Homeowner's contractor must be approved by the Williams Park HOA Board of Directors or the appointed Architectural Control Committee (ACC).

Name:

Address:

Phone:

Email:

Contractor Name:

Contractor Phone:

Contractor Email:

By signing this form you agree to the terms of this form.

Print Name:

Signature:

Date:



PLEASE INCLUDE A SCAN OR PHOTO OF THE FOLLOWING WITH THIS APPLICATION:

- SITE DRAWING FROM CONTRACTOR
- DRIVEWAY EXTENSION PERMIT FROM THE CITY

Email application and the above forms to Anthony Roselli at aroselli@wmco.net

Or mail to:

Williams Park HOA
Attn: Anthony Roselli
109 International Drive
Suite 220
Franklin, TN 37067